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| **Lady Health Visitor - Ipas** | |
| **1. Job Environment** | |
| **Position Information:** | **Reporting Lines:** |
| **Department/Division:** Program Implementation  **Placement:** District Office  **Location:** Flood-Affected Areas (Buner, Muzaffargarh, Rajanpur, Mansehra)  **Duration:** 1st September 2025 to 31st October 2025 | **Report To:**  Program Manager  **Work With**:  District team |
| **2. Job Objective** | |
| To provide quality reproductive health, family planning, and maternal care services in flood-affected areas, ensuring timely referrals, health awareness, and support to vulnerable women and girls. The position aims to strengthen community-based health interventions, ensure continuity of care, and improve service utilization during emergencies. | |
| **3.Functions of the Position** | |
| * Provide antenatal care (ANC) and postnatal care (PNC). * Support family planning counseling and service provision. * Deliver post-abortion care (PAC) and general reproductive health services. * Ensure safe delivery practices and promote facility-based childbirth. * Conduct awareness and counselling sessions on:   + Nutrition (mother and child)   + Breastfeeding and newborn care   + Menstrual hygiene and safe practices * Support joint activities such as group counselling, health awareness campaigns, and referrals from Community Welfare Committees (CWCs). * Educate and sensitize women on flood-related health risks, hygiene, and preventive practices. * Refer women and girls with mental distress to facility-based psychologists. * Ensure timely, confidential, and respectful referrals to Women-Friendly Spaces (WFS), Gender-Based Violence (GBV) services, legal aid, and psychosocial care. * Collaborate with Community Mobilizers to strengthen referral linkages. * Support in distribution and tracking of Clean Delivery Kits, Newborn Baby Kits, and ANC/PNC/PAC supplies and equipment. * Assist in emergency health interventions in flood-affected communities. * Ensure health services are adapted to the needs of displaced and vulnerable populations. * Maintain accurate client records and ensure timely data entry in patient registers. * Contribute to service utilization reports, client satisfaction surveys, and data quality audits. * Assist in household/facility-level surveys, data collection, and monitoring visits. * Perform any other tasks assigned by the Supervisor/Project Coordinator as required for project implementation. | |
| **Special Condition:**  R-FPAP is committed to safeguarding and promoting the welfare of children and young people and expects all staff to demonstrate the willingness to sign and the adhere to the IPPF’s Code of Conduct and Safeguarding Policies  Rahnuma-FPAP staff must ensure compliance with appropriate safeguarding policies that reflect the standards and commitments in R-FPAP's safeguarding. These include Children & Vulnerable Adults Policy, Code of Conduct, Respect At Work Policy and Raising A Concern Policy from time to time, as well as the relevant local statutory provisions relating to safeguarding children and vulnerable adults'.  Prior to an appointment being confirmed completed background check including three verifies references, Police Check; Identity; Qualifications and experience check. | |

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| **4. Person Specification** | |
| **Education/Qualification:**  FA with Diploma in LHV with 2 to 3 years’ experience on the same position in social sector around the theme of RH/SRH & Rights.  (Preference will be given to candidates trained on LARC, safe evacuation methods (MVA) and proficiency in IUCD and implant insertion procedures). | **Skills and Attributes:**   * Ability to work in difficult, resource-constrained, and emergency environments. * Commitment to confidentiality and safeguarding principles. * Team-oriented with the ability to work collaboratively with community and facility staff. |

**Note:** This job description defines the broad accountabilities of this position which may change based on organisational need. Please refer to divisional, team and individual work plans/targets for more specific details