**TERMS OF REFERENCE (ToR)**

**3 Day trainings provided to technical staff on provision of CAC/PAC services and Post Abortion Contraception - GAC Project**

**Mode of assignment:** 3 Day trainings provided to technical staff on provision of CAC/PAC services and Post Abortion Contraception

**Time period:** 6 weeks

**Training location:**  Rahnuma Training Institute (RTI), Lahore

**Training dates: 29-31 January 2025**

**(Dates could be revised with consent of both Parties only under unanticipated circumstances)**

**Training Participants: 20 to 25** Service Providers from across all SDPs of GAC Project by Rahnuma-FPAP

**Payment Schedule:** 100% payment will be made upon satisfactory submission of training report as final deliverable approved by Rahnuma-FPAP. Payment will be made through cross-cheque. Tax will be deducted as per laws of Government of Pakistan.

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**Background**

Over 2.23 million women experience an abortion every year, including induced and spontaneous abortion. Majority of the women do not have access to safe abortion in developing countries, consequently face are death or suffer permanent injuries or long-term illness. To prevent abortion related illness and mortality, FPAP is commitment to improve access to safe abortion service. In 2025 a program was initiated under GAC for training of staff in provision of menstrual regulation services, treatment for incomplete abortions using vacuum aspiration and elated post-abortion care including post abortion contraceptives. R-FPAP has upgraded its health care facilities to start providing menstrual regulation and treatment for incomplete abortion services and a full range of contraceptive services under this initiative. R-FPAP is continuously enhancing the technical skills of its services providers through comprehensive trainings.

**Purpose of this assignment**

The build the capacity and technical service delivery skills of service providers covering all aspects of comprehensive abortion care services with special emphasis on imparting skills for Medical Abortion (MA) and Manual Vacuum Aspiration (MVA).

**Roles and Responsibilities of Consultant**

Following are presumed broader activities to be carried out by the Consultant:

* Develop detailed training agenda.
* Develop presentation and handouts of training material for comprehensive theoretical class room training.
* Produce outline of skills based training methodology assuring desired level of capacitating service providers on comprehensive abortion care services with focus on MVA and MA.
* Impart training on scheduled dates at RTI Lahore.
* Submit draft report within one week of training.
* Finalize report after incorporating comments by R-FPAP and submit within contractual timeframe.
* To submit three hard copies and all material in soft/hard within ten days of completion of training

**Support by Rahnuma FPAP**

Following will be provided by Rahnuma FPAP:

* Provide pertinent material for reference on comprehensive safe abortion care available with R-FPAP; if requested by the consultant.
* Provide all relevant training logistics and administrative support desired for ensuring quality training.
* Arrange clients for imparting hands on training on MVA and MA.
* Provide feedback on draft documents.