

Director Adolescent & Advocacy

1. Job Environment

Position Information:

Department/Division: Adolescent and Advocacy
Position: 1
Placement: Head Office Lahore
Donor: core

Reporting Lines:

Report To:
CEO
Directly Supervise:
Manager Women Empowerment
Manager Advocacy
Coordinate With:
SMT Members at FPAP, HO
Regional Directors
Project Staff

2. Job Objective

The Director Adolescent and Advocacy will responsible for the overall management and implementation of Adolescent, Women Empowerment youth. He/She will also play a pivotal role in leading advocacy and communication programs focused on Health and Sexual and Reproductive Health Rights (SRHR) in line with Rahnuma-FPAP Strategic Plan 2023-2028.

3. Functions of the Position

A. Advocacy Leadership:

1. Develop and implement targeted advocacy strategies and programs aligned with the organization's mission and goals.
2. Lead efforts to influence policies and policy reforms at district, provincial and national levels related to adolescent health and SRHR.
3. Contribute to resource mobilization efforts of the organization
4. Explore new partnerships and built upon existing partnership with different stakeholders at different levels.
5. Contribute to proposals development work related to advocacy as needed.

B. Program Oversight and Compliance: Provide strategic advice for program implementation, implement advocacy and youth related interventions and programs, ensure compliance with organizational rules and regulations. Collaborate with cross-functional teams to achieve programmatic goals.

C. Contribute to organization policies and R-FPAP strategic priorities related to youth and advocacy.

1. Conduct situational analyses related to adolescents' and women's health, identifying critical issues and gaps.
2. Develop strategic plans of action to address identified concerns, with a focus LSBE and Women empowerment

D. Knowledge Building and Management :

1. Play lead role in knowledge building and management including policy briefs, concept notes and proposals, SBCC materials and IEC materials related to advocacy and youth programs and interventions as necessary.

2. Networking and Collaboration:

1. Establish and maintain effective partnerships with government bodies, NGOs, private sector partners, and academia among others
2. Coordinate with public and private sector stakeholders at different levels.
3. Represent RFPAP at different forums at district, provincial and national levels.

3. Monitoring, Evaluation, and Risk Management:

1. Oversee the implementation of monitoring and evaluation processes, meeting donor requirements.
2. Identify, monitor, and manage risks, proposing mitigation strategies related to youth and advocacy programs and interventions.

Special Condition:

R-FPAP is committed to safeguarding and promoting the welfare of children and young people and expects all staff to demonstrate the willingness to sign and the adhere to the IPPF's Code of Conduct and Safeguarding Policies

Rahnuma-FPAP staff must ensure compliance with appropriate safeguarding policies that reflect the standards and commitments in R-FPAP's safeguarding. These include Children & Vulnerable Adults Policy, Code of Conduct, Respect At Work Policy and Raising A Concern Policy from time to time, as well as the relevant local statutory provisions relating to safeguarding children and vulnerable adults'.

Prior to an appointment being confirmed completed background check including three verifies references, Police Check; Identity; Qualifications and experience check.

4. Person Specification

Education/Qualification:

1. Masters in Social Sciences/Management with 07 to 10 years' relevant experience of advocacy, program management, and resource mobilization within the health and SRHR sector.

Skills and Attributes:

Skills:

- Experience and knowledge of project management, analytical skills, report writing and compliance
- Familiarity with advocacy and communication strategies and their intersection with health initiatives.
- Excellent interpersonal skills with ability to manage a wide variety of diverse relationships using collaborative consultation and communications skills.
- Excellent written and verbal communication skills.
 - Knowledge of the status women and youth, their deprivation and right.
 - Confident presentation and public speaking skills.
 - Proficient in Microsoft office suite applications.

Attributes :

- Ability to lead a complex project and partnerships.
- Ability to meet conflicting deadlines.
- Attention to detail.
- Strong time management.
- Cultural knowledge and sensitivity.
- Availability to travel to the field as required.

Note: This job description defines the broad accountabilities of this position which may change based on organisational need. Please refer to divisional, team and individual work plans/targets for more specific details