

CALL FOR PROPOSAL

DEVELOPMENT OF AN INFORMATION PACKAGE ON TRANSGENDER REPRODUCTIVE HEALTH ISSUES IN URDU

Mode of assignment: Development of an Information Package on Transgender Reproductive Health Issues

Duration of consultancy: 30 days (starting from the signing of Agreement)

Requested documents:

Prospective individuals/ firms should provide a CV/ profile detailing their relevant skills and experience. The overall package must have following documents:

- Cover letter (Maximum 2 pages clearly demonstrating the suitability of applicant for stated assignment)
- Updated profile of the individual Consultant or a Firm supported with resume of Chief Consultant. (Maximum 3 pages)
- Technical Proposal including cost of assignment covering all expenses (Maximum 4 pages)
- One example of previous similar work on vulnerable populations like as transgender issues preferably on their health issues, gender identity, diversity, etc. Enclose hard copy of example document or submit soft copy on USB/ CD.

Instructions to be followed:

- All documents must be forwarded through postal service only. Please clearly write '**Development of Information Package**' on sealed envelope.
- Please fold details of cost of assignment in a separate envelope to send along with technical proposal and other requested documents.
- Please send your proposals to Director Monitoring Evaluation and Research (MER), Rahnuma Family Planning Association of Pakistan, 3 A Temple Road, Lahore, 54000.
- Hiring of Lahore base consultant will be preferred. .

Note: *Rahnuma FPAP reserves the right of disqualifying proposals with pages more than above mentioned numbers and/or if any of the above instruction is not followed adequately. Proposals sent through an email will not be considered for shortlisting.*

Shortlisted consultants may be required to undertake a telephone or skype discussion before finalization of decision.

Deadline for the submission of proposal: 23rd June, 2022

Expected date of initiation of consultancy: 1st July, 2022

Payment schedule:

30% advance payment will be made on signing of the contract for the proposed assignment as first instalment. 30% will be paid on the receipt of 1st draft of deliverables while remaining 40% payment will be made upon satisfactory submission of finalized deliverables approved by Rahnuma-FPAP.

All payments shall be made to the Consultant through cross cheque in Pak Rupees after deduction of Withholding of Income Tax, i.e.:

- i) For individual, 10% in case of Filer and 20% in case Non-Filer

ii) For Companies, 8% in case of Filer and 16% in case Non-Filer

And, withholding of sales tax i.e. 16% on services as per Law of Punjab Revenue Authority (PRA). The above rates may change if there is any amendment in tax rates by PRA & Federal Board of Revenue (FBR).

Liaison person from Rahnuma Family Planning Association of Pakistan (Rahnuma FPAP):

Director Monitoring and Research, Rahnuma- FPAP 3-A, Temple Road, Lahore Phone No: (042) 111 22 33 66, Ext. 323, Email address: asifa@fpapak.org

About Rahnuma FPAP

Rahnuma FPAP is one of the largest NGO based health (SRH) infrastructure all over Pakistan with its head office at Lahore with five regional offices, along with its offices In Gilgit Baltistan and Azad Jammu and Kashmir, whereas services are provided through static clinics. Furthermore Rahnuma FPAP has extensive service delivery network. Apart from the specific projects implemented, Rahnuma FPAP works closely with the key national, provincial and district level government and private sector stakeholders that directly works with vulnerable population. Furthermore, for years organization has been a vanguard of their due rights through facilitating interactive advocacy dialogues between SGMs and policy makers.

Background

Discrimination and prejudice against transgender people run deep in the society. Transgender in Pakistan suffer from various forms of discrimination in both public and private spheres. They do not have access to public health services. Despite a 2018 law that guaranteed basic rights for transgender citizens and outlawed discrimination by employers and private business owners, the group is highly marginalized. The effects of this marginalization are keenly felt in the health sector. Moreover, despite of the passage of 2018 Transgender Persons (Protection of Rights) Act 2018 and legal recognition as equal citizens of Pakistan, this group continue to face discrimination.

In a survey of transgender persons in Pakistan conducted by the Forum for Dignity Initiatives (FDI) and Blue Veins, 81% of respondents stated that expected harassment prevented them from seeing a qualified doctor. 79% felt they don't have access to qualified health providers, and 92% reported facing some form of discrimination when trying to get healthcare.

The stigma associated with sexually transmitted infections, including HIV, makes this a particularly worrying issue. HIV incidence among transgender people contributes to up to 17% of the entire HIV population in Pakistan. While there are likely to be many more transgender individuals in Pakistan than the official 2016 census figure of 10,000, this 17% is still an alarming percentage considering the country's population of 204 million (193 million in 2016). In addition, transgender people often refuse laboratory tests, including blood tests not necessarily aimed at identifying STIs.

Scope of work

- Development of an Information Package on transgender health issues including reproductive health, gender diversity and inclusion etc. in Urdu language. This package should include handbook, leaflets, single page hand-outs etc. on different health issues of transgender i.e. HIV/AIDs, STIs, UTIs, as well as covering selected relevant content about Transgender Protection Bill 2018, transgender rights are human rights, and terminologies etc.
- Before producing the Information Package, holding a focus group discussion with 8-10 transgender participants is planned in order to to have deeper and more realistic insight on the subject under consideration.

- The material produced in Urdu language is to be designed in ready to print form.

Location of assignment

Lahore, Punjab

Role and responsibilities of the consultant

The consultant will be required to do the following:

- Attend inception meeting with Rahnuma FPAP staff for deeper understanding of the assignment and clarity on deliverables.
- Carry out literature review for noting producing basic outline of the package.
- Facilitate/ moderate focus group discussion with transgender people and note down inputs for incorporating into the Information Package.
- Draft Information Package and share with Rahnuma FPAP for input.
- Remain available for multiple reviews during the course of finalization of Information Package.
- Incorporate inputs by Rahnuma FPAP for producing finalized comprehensive Information Package in Urdu language, designed in ready-to-print format.
- Submit finalized materials to Rahnuma FPAP.

Support from Rahnuma FPAP

Rahnuma-FPAP will be facilitating in the following:

- Arrange inception meeting with consultant for the finalization of modalities of assignment under consideration.
- Provide related material and guide on access to different sources of information which deems important for review by the consultant.
- Introduce consultant with the focal staff at regional office in Lahore; responsible for arranging focus group discussion with transgender people.
- Ensure identification of participants and all logistics of focus group discussion with transgender people in Lahore.
- Remain available for facilitation during the course of assignment.
- Ensure timely feedback on drafts till the finalization of Information Package.
- Manage printing of Information Package.

Copyright & Intellectual Proprietary Rights

Entire material produced by the Consultant under this assignment shall be the sole and exclusive property of Rahnuma FPAP and shall not be reproduced or utilized in any form at any other platform/forum by the Consultant without taking written consent from Rahnuma FPAP.

Qualification and experience of the consultant

The Consultant is required to have the following:

- Master degree in Public Health, Gender Studies, Social Sciences or related field.
- At least 5 years of experience in writing on public health, gender, human rights, transgender people etc. in national and/or international context.
- At least 3 years of working experience with vulnerable groups including transgender people.
- Must have strong experience of development of Information; Education and Communication (IEC) materials on health related matters.
- Preference will be given to those having direct experience of working with transgender people.