

## CALL FOR PROPOSAL

### TRAINING ON VALUE CLARIFICATION AND ATTITUDE TRANSFORMATION (VCAT)

---

**Mode of assignment:** Value Clarification and Attitude Transformation (VCAT) Training on Reproductive Health

**Duration of consultancy:** 30 days

**Training dates:** 09-10 June 2022

*(Dates could be revised with consent of both Parties only under unanticipated circumstances)*

**Training location:** Rahnuma Training Institute, Lahore

**Training Participants:** Around 20 participants including service providers, management and volunteers nominated by Rahnuma FPAP

**Requested documents:** Prospective individuals/ firms should provide a CV/ profile detailing their relevant skills and experience. The overall proposal package must have following documents:

- Cover letter (Maximum 2 pages clearly demonstrating the suitability of applicant for stated assignment)
- Updated profile of the individual Consultant or a Firm supported with resume of Chief Consultant and maximum of other 3 key team members (Maximum 3 pages each)
- Proposal including cost of assignment covering all expenses (Maximum 4 pages)
- Submit soft copy of one example of previous similar work.

**Instructions to be followed:**

- All documents must be forwarded through postal service only. Please clearly write ***'Proposal for VCAT Training'*** on sealed envelope.
- Please fold details of cost of assignment in a separate envelop to send along with other documents.
- Please send your proposals to Director Monitoring Evaluation and Research (MER), Rahnuma Family Planning Association of Pakistan, 3 A Temple Road, Lahore, 54000.

***Note: Rahnuma FPAP reserves the right of disqualifying proposals with pages more than above mentioned numbers and/or if any of the above instruction is not followed adequately. Proposals sent through an email will not be considered for shortlisting.***

Shortlisted consultants may be required to undertake a telephone or Skype discussion before finalization of decision.

**Deadline for the submission of proposal:** 27<sup>th</sup> May 2022

**Expected date of initiation of consultancy:** 5th June 2022

**Payment schedule:** 20% will be at the time of signing of agreement and remaining 80% will be paid on completion of assignment and submission of training report as final deliverable approved by Rahnuma-FPAP.

All payments will be made through cross-cheque in Pak Rupees after deduction of withholding of Income Taxes as per Law of Punjab Revenue Authority and Federal Board of Revenue.

**Liaison person from Rahnuma FPAP (R-FPAP):** Please direct your submission of proposal related queries to Director Monitoring Evaluation and Research, Rahnuma FPAP, 3-A Temple Road, Lahore Phone: (042) 111 22 33 66, Ext. 323. Direct line: (042) 3636 1583. Email address: [asifa@fpapak.org](mailto:asifa@fpapak.org)

---

### **Introduction**

RFPAP is an affiliate member of International Planned Parenthood Federation (IPPF), working in Pakistan as a national organization since 1953. It has been extending family planning (FP) and sexual and reproductive health (SRH) information and services across all four provinces, Gilgit Baltistan and Azad Jammu & Kashmir (AJK) through a network of its own service delivery outlets and through collaboration with public and private sector.

### **Background**

Value Clarification and Attitude Transformation (VCAT) training workshops are conducted over the course of two days, in a safe environment in which individuals take responsibility to fully engage in honest, open-minded and critical reflection and evaluation of new or reframed information and situations. The content is designed to be accessible and personally relevant. Among others, topics covered include statistics on the magnitude of unsafe abortion, the legal status of abortion in Pakistan, Islamic perspectives on the topic, personal beliefs versus professional responsibilities, the connection between stigma and abortion and other related issues,. After each session ample time is allocated for group discussion, expression of individual perspectives, sharing of personal experiences and critical examination of values and deep-rooted beliefs.

### **Purpose of this assignment**

The main purpose of VCAT workshop is to explore, question, clarify and affirm of participants values and beliefs about reproductive health and rights such that their awareness and comfort with information for the provision of comprehensive reproductive and safe abortion is increased.

### **Roles and Responsibilities of Consultant**

Following are presumed broader activities to be carried out by the Consultant:

- Attend inception meeting with the project staff of Rahnuma FPAP for thorough understanding of training modalities and other associated details. This could be physical or a virtual meeting.
- Develop detailed training agenda.
- Develop presentation and handouts of training material for imparting comprehensive training.
- Share draft training agenda, presentation and other training material with Rahnuma FPAP. Incorporate feedback and submit finalized documents for approval.
- Share in hard and soft copies the materials to be shared with training participants for their use during training and post training reference and record.
- Conduct 2 days VCAT training on Reproductive Health.
- Facilitate training sessions and maintain all means of verification of trainings including attendance sheets, pre & post-test sheets and analysis, pictures etc.
- Submit draft of comprehensive training report with all means of verification within 1 week after the completion of training to Rahnuma FPAP for review.
- Finalize training report after incorporating comments by R-FPAP and submit back within 2 days.
- Submit 3 hard copies of finalized training report and 3 soft copies (in USBs) of entire training package along with finalized report within agreed time frame.

**Support extended by Rahnuma FPAP**

Following will be provided by Rahnuma-FPAP:

- Hold inception meeting with the Consultant for the finalization of training modalities in detail and handing over pertinent subject specific technical materials on VCAT available in the organization; if desired by the consultant.
- Nomination of participation, arrangements of training hall, boarding and lodging of training participants, printing of handouts and other training materials, etc. and all other relevant training logistics and administrative support desired for ensuring high quality training will be managed by Rahnuma FPAP.
- Provide thorough feedback on draft documents.
- Provide certificate to training participants.

**Qualification and experience of the Consultant**

The Consultant applying for this assignment must have:

- At least 5 years prior experience of conducting trainings as lead facilitator.
  - Have demonstrated experience and expertise in facilitating value clarification and transformation trainings and expertise on reproductive health, gender based violence etc. is required.
  - Sufficient experience of developing high quality training materials for senior and mid-level health care providers and management staff.
  - Medical Graduate, Masters in Public Health or Masters in other related subjects is desired for the lead facilitator.
-