

Lady Health Visitor

1. Job Environment

Position Information:

Department/Division: Program Implementation
Position: 6
Location: Punjab, Sindh, Balochistan, KP and Federal, GB & AJK Region
Placement: Large anonymous donor Project
Duration: 1st January, 2022 to 31st December, 2022

Reporting Lines:

Report To:
 Doctor

2. Job Objective

Provide comprehensive Primary health care and FP services. She should support in strengthening referral system and proper follow ups and establish a standard Infection Prevention at FPAP Clinics according to the policy and procedure of Rahnuma-FPAP.

3. Functions of the Position

1. Assist doctor to increase the access to menstrual regulation and treatment for incomplete abortion services as integral component of sexual and reproductive health.
2. Give motivation talks to the women for incomplete abortion services as integral component of sexual and reproductive health in SDPs.
3. Identify and examine tubeligation cases and ensure their referral to FHH through respective Home Visitor with the help of community functions.
4. Conduct community level awareness raising sessions; disseminate information material incomplete abortion and MR related services.
5. Ensure quality of care while providing services to the clients.
6. Maintain registers/records and submit monthly/quarterly reports to doctor.
7. Conduct TBAs Orientation training at the FHC.
8. Responsible for the referral partnerships with NGOs and private providers for referring client with complications that cannot be managed at the FPAP clinics.
9. Counseling of effected community to increase uptake of post abortion contraceptive services.
10. To increase the access of family planning services.
11. Perform additional assignments and responsibilities as assigned by supervisor.
12. Maintain standard Infection Prevention and medical waste disposal system at SDPs level by following set protocols.

4. Interaction	
Within the organization	Outside the organization
Regional Staff Field Staff	Community Line Departments Partner organizations Market Based Other NGO

5. Competencies		
<u>Interpersonal Skill</u>	<u>Management Skills</u>	<u>Technical Skills</u>
Speaking Active Listening Reporting Counseling	Motivating Others Record Keeping Coordination Monitoring	Service Orientation Problem Sensitivity Critical Thinking Social Perceptiveness

6.Desired Profile of Incumbent Person Specification	
1.Education/Qualification:	2.Work Experience & Traits:
FA Diploma in LHV Computer knowledge is essential	2 to 3 years experience on the same position in social sector around the theme of RH/SRH & Rights