

Lady Health Visitor

1. Job Environment

Position Information:

Department/Division:
Program Implementation

Reporting Lines:

Report To:
Doctor

2. Job Objective

Provide medical/counseling services to the clients / patients.

3. Functions of the Position

1. Assist the doctor in conducting medical camps
2. Provide sexual and reproductive health and family planning/contraceptive services.
3. Create awareness about sexual and reproductive health and family planning/contraceptive services while administering services to the communities
4. Advise mothers on immunization of children and refer them to the nearest EPI center
5. Provide ante natal and post natal care as well as family planning counseling to pregnant and post-partum women.
6. Ensure the proper settings and maintenance of the equipment's in medical camps.
7. Maintain and update records of the patients and compile reports on the prescribed formats/registers provided by FPAP
8. Perform additional assignments and responsibilities as assigned by supervisor.

4. Interaction

Within the organization

Regional Staff
Field Staff

Outside the organization

Community
Line Departments
Partner organizations



	Market Based Other NGO
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5. Competencies		
<p><u>Interpersonal Skill</u> Speaking Active Listening Reporting Counseling</p>	<p><u>Management Skills</u> Motivating Others Record Keeping Coordination Monitoring</p>	<p><u>Technical Skills</u> Service Orientation Problem Sensitivity Critical Thinking Social Perceptiveness</p>

6.Desired Profile of Incumbent Person Specification	
<p>1.Education/Qualification: FA Diploma in LHV</p>	<p>2.Work Experience & Traits: 2 to 3 years' experience on the same position in social sector around the theme of RH/SRH & Rights</p>